

STEWARTRY COUNCIL OF VOLUNTARY SERVICE

REORGANISATION PROGRESS REPORT AT 14 OCTOBER 2018.

Location:

17 Castle Street is now on the market. The plan is to move to the Kirkcudbright Development Trust Office, St. Marys Street when 17 Castle Street is sold.

Services Provided:

Greyfriars House Kirkcudbright. Day to Day Bookings, Domestic Maintenance, Cleaning Management, Book Keeping. New revised weekly charges implemented.

Payrolls and Support continues for charities across the Stewartry and beyond.

Parents Inclusion Network PIN, Caring for Carers, Kilquhanity Childrens Village and Kirkcudbright Greyfriars and Parish Church's

Community Council Network Meeting arrangements and record maintained Chaired by Mr. John Enos (Borgue CC).

Demand continues to increase for Examination of accounts and advice for OSCR submissions. PVG registrations for all types of organisations from Nursery to Elderly Day centres.

Compliance advice for new and existing charities continue along with funding recommendations.

Office services continue, with Day to Day assistance with the Design and Production of all types of Documents for voluntary organisations and individuals.

Stewartry Foodbank referrals.

Staffing Progress:

We have two paid part time members: Jenny Milby will be Office Manager from 8th Nov.

Anne Corson Finance Administrator from 8th Nov

Current Volunteers: There are three at present, working when required. A further volunteer will commence on a regular half day/week basis in the new year. Additional volunteer staff are being sought.

Marie Jackson has a new role as Advisor, Business Support and Independent Examiner of Accounts.

Part of our reorganisation and in order to comply with employment legislation,

PLEASE NOTE THE OFFICE WILL CLOSE FOR ONE WEEK.

From Thursday 1st November to re-open on Thursday 8th November.

Funding :

Donations Summary at 15/10/2018.

16 Donors. Have signed up to amounts averaging £ 8.50/Month each. Total £31.00/Week.

Looking at Appendix A, this level of donations still leaves a shortfall in funding of £95.00/Week. TO MEET THE TARGET, DONATIONS OF £2.00/WEEK ie. £8.00/MONTH FROM A FURTHER 48 PEOPLE ARE REQUIRED.

THIS CURRENT SHORTFALL IS BEING MADE UP FROM THE GENEROSITY OF ONE OFF DONATIONS WHICH AMOUNT TO AN INCREDIBLE £12,000.00 THIS OF COURSE IS NOT SUSTAINABLE.

Future Plans:

In addition to expanding existing services, it is planned to use three professional volunteers to advise, assist and train people of all ages, in seeking work opportunities and career development.

Personal Note:

I find the progress made during the past six weeks, since my last report, amazing. The reduction in additional donors required to meet the shortfall in funding is very encouraging. APPENDIX A.

To say nothing of the very generous one off donations received from clubs, societies and individuals. This support has made such a difference to all the staff and volunteers and board members involved during this challenging time.

The staff and volunteers continue to learn new roles and responsibilities to enable the enhancement of services provided.

May I on their behalf say a very big thank you to all who have shown such commitment in the future.

Derek Smith

Chairman.

Appendix A.

SCVS updated income from services provided:15/10/2018

Excludes Free Services Provided for Charities.

| | |
|--|-------------|
| Greyfriars House Day/Day Management. | £ . |
| Cleaner & Maintenance admin.& Book Keeping | 7.70 / Week |

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|----------------|---------------|--------------|
| Parish Church. | Book Keeping. | 27.70 / Week |
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Payrolls for:

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|-------------------|--------------|
| Greyfriars Church | 7.70 / Week. |
| Parish Church | 7.70 |
| P.I.N. Parents | 7.70 |
| Kilquhanity | 7.70 |
| Caring for Carers | 7.70 |

Office Services:

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|---|---------------|
| Printing | |
| Copying | |
| Tickets,Certificates Design,Production. | 208.00 / Week |

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| Examination of accounts for OSCR | 71.00 / Week |
| PVG registration | 20.00 / Week |
| Excluding all Grants. | 373.00 / Week. |

SCVS present costs:

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| Salaries | £441.00 |
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| Overheads | 58.00 |
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| Total estimated Costs | 499.0 /Week |
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| Shortfall to be made up by Donations and Grants. | 126.00 / Week. |
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| Ongoing Weekly Donations at 15/10/18 | 31.00 |
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| Shortfall current Target | £95.00/Week. |
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Target Donations 48 people @ £2.00/Week required.

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| One off Donations Received since August. | £12,000.00 |
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Appendix A.

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